



Sow Farm Monthly Checklist

January	February	March
<ul style="list-style-type: none"> ▪ Clean meds fridge ▪ Remove expired meds ▪ Change rodent bait brand ▪ Update PQA site assessment ▪ Change power washer oil ▪ Check power washer plumbing ▪ Communicate yearly results ▪ Set new production targets ▪ Share expectations and potential changes 	<ul style="list-style-type: none"> ▪ Grease bearings on feed augers ▪ Check feeder motor oil ▪ Review emergency action plans 	<ul style="list-style-type: none"> ▪ Clean out feed bins ▪ Check cool cell pads/pumps ▪ Check and calibrate cool cell temperatures ▪ Start training new boars ▪ Manure management plans ▪ Check feed and water line integrity
April	May	June
<ul style="list-style-type: none"> ▪ Remove plastic/insulation from winter ▪ Check and clean outside inlets/soffits ▪ Check roof/pit walls/lagoons for repair ▪ Change ventilation settings to max, increase alarm settings ▪ Change rodent bait brand ▪ Update PQA site assessment ▪ Change power washer oil and plumbing ▪ Test run all ventilation ▪ Calibrate start/stop temps ▪ Completely wash breeding and gestation ▪ Reset and calibrate start/stop temps ▪ Reset and test run all ventilation 	<ul style="list-style-type: none"> ▪ Plan for increased breeding in summer ▪ Check/clean semen cooler coils ▪ Test water quality ▪ Weigh and calibrate feed boxes ▪ Order parts for drippers and test run ▪ Check fan belts ▪ Ensure cool cells are running properly ▪ Mow grass and weed control 	<ul style="list-style-type: none"> ▪ Wash breed barn ▪ Clean fans and louvers ▪ Change disinfectant brand ▪ Wash pit fans ▪ Cull lazy and old boars ▪ Have water hose available at loadout chute ▪ Ensure no hot air enters barns through open spots
July	August	September
<ul style="list-style-type: none"> ▪ Clean meds fridge ▪ Remove expired meds ▪ Update PQA site assessment ▪ All employee training up to date ▪ Change rodent bait brand ▪ Change power washer oil ▪ Check power washer plumbing 	<ul style="list-style-type: none"> ▪ Order winter clothing ▪ Check all outlets for heat source ▪ Grease bearings on feed augers ▪ Check feed motor oil 	<ul style="list-style-type: none"> ▪ Review gilt orders ▪ Review boar orders ▪ Review manure pumping ▪ Check ammonia levels ▪ Order extra heat source parts ▪ Check feed line & waterline integrity ▪ Clean and test run heaters, baffles, inlets-check start/stop temps ▪ Cover cool cells and main extractor with plastic ▪ Completely wash breeding and gestation
October	November	December
<ul style="list-style-type: none"> ▪ Winterize barns/plastic/insulation/fans ▪ Review emergency weather plan ▪ Change ventilation settings to min – lower alarm settings. ▪ Change rodent bait brand ▪ Update PQA site assessment ▪ Haul out old compost & add carbon ▪ Change power washer oil ▪ Check power washer plumbing ▪ Ensure propane tank is full and running ▪ Ensure proper manure pumping ▪ Reset temperature and ventilation 	<ul style="list-style-type: none"> ▪ Ice melt for loadout chutes and hallways ▪ Clean out feed bins ▪ Weigh and calibrate feed boxes ▪ Test water quality ▪ Review emergency action plans ▪ Check chute flooring to prevent slipping 	<ul style="list-style-type: none"> ▪ Driveways and loadout chute clear for plowing ▪ All employee training up to date ▪ Change disinfectant brand ▪ Plan semen delivery for holidays ▪ Congratulate the team on the year and work that has been completed
Weekly Tasks		Monthly Tasks
<ul style="list-style-type: none"> ▪ Wean/breed projections ▪ Body condition score weekly, entry to farrowing, wean and preg check points. ▪ Training/skills review (protocols, safety, biosecurity, etc.) ▪ Vaccinate according to farm protocols ▪ Share biosecurity and health status of region ▪ Train employees on animal welfare ▪ Check alarm system is working properly ▪ Check medicine inventory and place order as needed ▪ Share feedback from those receiving piglets ▪ Check for feed spills and water leaks ▪ Review numbers for piglets weaned and cull sows ▪ Clean shower, kitchen, office, and other common areas ▪ Wash alley ways ▪ Ensure holding room is clean and empty 		<ul style="list-style-type: none"> ▪ Check backup equipment (generator, drops, alarm backup thermostat) ▪ Hold manager meeting ▪ Clean cool cell regularly during summer months ▪ Clean water filters and check water flow rate ▪ Check/replace bait in all rodent bait stations and check barn for entry points ▪ Check compost ▪ Review outside perimeter ▪ Place large maintenance requests (electricity) ▪ Train team on a new or important topic for one hour ▪ Plan gilt and boar orders ▪ Check doors are locked from the inside and no obstructions on emergency exits ▪ Order any office supplies ▪ Review feed budget and usage